

**SMALLEY PARISH COUNCIL**  
**10 Horsley Road, Kilburn, Belper, Derbyshire DE56 0NE**  
**Email: [clerk@smalleyparishcouncil.co.uk](mailto:clerk@smalleyparishcouncil.co.uk)**  
**Mrs K E Richardson Parish Clerk**  
**Tel 01332 883333**

8<sup>th</sup> May 2107

To: The Chairman and Members of Smalley Parish Council

Dear Councillor

You are requested to attend the Annual General Meeting of Smalley Parish Council to be held on Monday 15<sup>th</sup> May 2017 at 7.30 pm in the Church Hall, Smalley

Yours sincerely

K E Richardson  
Clerk

AGENDA

- 1 Election of Chairman
- 2 Election of Vice-Chairman
- 3 Declaration of Acceptance of Office
- 4 At the start of the meeting a period of not more than ten minutes will be available for members of the public to ask questions or submit comments about Parish Council matters.
- 5 If, a County Councillor or District Councillor is in attendance the public will be given the opportunity to raise any relevant matter.

**PART 1 – NON-CONFIDENTIAL INFORMATION**

- 6 To receive apologies for absence
- 7 Declaration of Members Interests
- 8 Appointment of Planning Committee
- 9 To confirm the Minutes of the Meeting held on 18<sup>th</sup> April 2016 and Parish Minutes 18th April 2016.
- 10 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

11 Planning

AVA/20017/0336

The part demolition of an existing retail unit along with the construction of a single storey extension, include part change of use of residential to retail use.

12 Report of the Parish Clerk

- i) Monthly Playground Inspections
- ii) Audit 2016/2017

13 Finance

Talbot Turf Supplies – Grass seed	£255.00
Mabe Allen – Internal audit	£750.00
Clerk/Groundsman/Expenses	£914.60
HMRC	£264.07
NT Services	£260.00
Pension Regulator	£16.32
Shelter Maintenance	£78.54

15 Items for Information

**K E Richardson**  
**Smalley Parish Council**